

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 11

19

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 11, 2019 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift and Jonathan Sams. Dan Jones arrived at 7:17 p.m.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Shaffer, Chris Pratt, Jeff Koehn, Mark Fisher and Adam Josefczyk.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of a meeting held on October 14, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The minutes of a special meeting held on October 22, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The minutes of a meeting held on October 29, 2019 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Mark Fisher of the Cincinnati Zoo and Jeff Koehn of IBI Group presented the Board with current and upcoming developments on the Bowyer Farm on Hamilton Road which include nature trails, growing and selling native plants to the public, education programs, honey bees, an apiary, growing food for Fiona and working with CPS to bring intercity children to see the farm. Additionally, the Zoo now has the Bogan property which is an additional two hundred acres that will be used for future projects. Mrs. Boggs asked that Mr. Fisher ensures adequate roadway for emergency vehicles and signage to help emergency staff be able to locate those requesting assistance.

Chris Pratt of Horan Associates presented the board with the employee insurance plan updated options for 2020 including medical, dental, vision and life insurance. The Trustees renewed the Medical Mutual of Ohio policy for Health Insurance Benefits. Mr. Sams made a motion, seconded by Mr. Jones to approve the renewal of the health insurance benefits with Medical Mutual of Ohio.

Department Reports:

### **Fire/EMS:**

Tammy Boggs, Township Administrator, requested a resolution to enter into an agreement between Turtlecreek Township Fire Department and Warren County Commissioners on behalf of Warren County Telecommunications and to authorize Assistant Chief Jameson to sign the agreement. This will allow information from Township emergency runs to be sent directly to and from the hospital. Mr. Sams made a motion seconded by Mr. Jones to approve the resolution described above. All voiced a "YEA" vote and the motion was passed. **Resolution 19-11-03.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that the Township has received notice of the award of \$19,000.00 from the Loeb Grant. The Fire Department is working on a list of what they need.

### **Road and Bridge:**

Mrs. Boggs informed the Board that Neil Tunison, Warren County Engineer, told her that a zero percent loan from OPWC could be used on the pier wall projects on Liberty Keuter and Emmons roads.

Mrs. Boggs informed the Board that David Siebert has completed his one-year probationary period and is due a pay rate increase to \$20.51. The increase will be effective on October 16, 2019. The wages will be split 40% Fire/EMS Fund and 60% Road Fund. Mr. Sams made a motion, seconded by Mr. Jones to approve the pay increase for David Siebert to \$20.51 effective October 16, 2019. All voiced a "YEA" vote and the motion was passed with **Resolution 19-11-02**. (A copy of the resolution will be included in the minutes.)

#### **Administration:**

Tammy Boggs, Township Administrator, requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$2,255.90. The purchases are \$85.59 from Global Equipment, \$948.95 from Amazon, \$474.79 from Liberty Art Works, Fire Department Pins \$30.70, \$544.77 from DCJ Inc., \$157.50 from RJR Radiator, \$43.62 from Sager Electronics and \$169.98 from Rural King. Mr. Jones made a motion, seconded by Mr. Sams to subsequently approve the expenditures in the cumulative amount of \$2,255.90. All present voiced a "YEA" vote and the motion passed with **Resolution 19-11-01**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs informed the Board that she was contacted by HER Commercial Real Estate regarding the possibility of apartment buildings on Greentree Road. They are interested in building one hundred plus units however current zoning does not allow for this. The Trustees are not in favor of such a development. (A letter will be sent to HER stating this information).

Mrs. Boggs informed the Board that OKI had sent a letter requesting nominations for the OKI 2020 Board of Directors. Mr. Sams already serves on the board as the Warren County Association of Trustees and Clerks. No nominations from the Trustees will be submitted.

Mrs. Boggs requested a Resolution from the Board authorizing vacation buyout for the 2019 carryover balances that exceed allowable amounts per the Turtlecreek Township personnel policy manual. The updated policy limit passed February 2, 2019 limits employee carry over to not exceed forty hours. However, employees have balances in excess of forty hours due to the allowable amount in the previous personnel policy manual. This resolution will bring all employees into compliance with the new policy. Mr. Sams made a motion, seconded by Mr. Jones to approve the excessive vacation buyouts in excess of forty (40) hours as deemed necessary to put all employees in compliance with the personnel policy manual version dated February 2, 2019. All present voiced a "YEA" vote and the motion passed with **Resolution 19-11-04**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs informed the Board she received a letter from Warren County Regional Planning regarding the preliminary plan for Hudson Estates. The development will include seventeen lots. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information.)

#### **General Reports:**

#### **CORRESPONDENCE:**

##### **IN:**

Letter from Clean Ohio Fund Green Space Conservation Program regarding nominations for vacancy.

Email from Ms. Carroll regarding the Cincinnati Bypass

Email from Mr. Burns regarding property located along Route 63 and zoning

Email from Ms. Williams regarding zoning questions

Email from Ms. Samaniego regarding meeting room

Email from Ms. Mitchell regarding cell phone tower

Letter from Warren County Regional Planning regarding the Hudson Estates Preliminary Plan

##### **OUT:**

Email to Ms. Carroll regarding the Cincinnati Bypass

Email to Mr. Burns regarding property located along Route 63 and zoning

Email to Ms. Williams regarding zoning questions

Email to Ms. Samaniego regarding meeting room

Award letter from Loeb Grant

Email to Ms. Mitchell regarding cell phone tower  
 Letter to Mr. Schumann regarding reimbursement for Dorian  
 Letter to Warren County Regional Planning regarding Charleston Place 3<sup>rd</sup>  
 Addition Replat  
 Letter to Warren County Regional Planning regarding Shaker Run Section Four  
 Phase D  
 Letter to Warren County Regional Planning regarding MVG revised PUD Stage 2

**Fiscal Officer Reports:**

Amanda Childers, Fiscal Officer, requested authorization to sign the ACH Wire form for transfers from Star Ohio to the account at US Bank. Mr. Sams made a motion, seconded by Mr. Jones to authorize Mrs. Childers to sign the wire transfer form. All voiced a "YEA" vote and the motion passed.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 31725 through 31755 (copy to follow) and Vouchers 1123-2019 through 1221-2019.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/18/19	11/7/19	964-2019	STATE OF OHIO	1000-533-0000	\$1,315.30	35% OF LICENSING FEE DISTRIBUTION OCTOBER 2019 (DIRECT DEPOSIT)
10/17/19	11/7/19	963-2019	STATE OF OHIO	1000-535-0000	\$162,110.48	REAL PROPERTY TAX ROLLBACK 2ND HALF TY 2018 (DIRECT DEPOSIT)
					<b>\$163,425.78</b>	
10/28/19	11/5/19	912-2019	TARGET	1000-892-0000	\$1.26	REFUND SALES TAX CHARGED IN ERROR
					<b>\$1.26</b>	
10/28/19	11/7/19	965-2019	CINCINNATI BELL TELEPHONE	1000-303-0000	\$598.40	3RD QTR 2019 FRANCHISE FEE (DIRECT DEPOSIT)
					<b>\$598.40</b>	
10/21/19	11/7/19	956-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,583.67	CENTS PER GALLON OCT 2019 (DIRECT DEPOSIT)
10/21/19	11/7/19	958-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$20,255.26	GAS EXCISE TAX OCT 2019 (DIRECT DEPOSIT)
10/15/19	11/7/19	959-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB49 OCT 2019 (DIRECT DEPOSIT)
10/15/19	11/7/19	960-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,018.97	LOCAL GOVT OCT 2019 (DIRECT DEPOSIT)
10/21/19	11/7/19	955-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,952.49	MOTOR VEHICLE LICENSE TAX SEPT 2019 (DIRECT DEPOSIT)
10/21/19	11/7/19	954-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,831.95	NEW \$5 PERMISSIVE AUTO SEPT 2019 (DIRECT DEPOSIT)
10/21/19	11/7/19	957-2019	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$7,938.45	OLD \$5 PERMISSIVE AUTO TAX (DIRECT DEPOSIT)
10/21/19	11/7/19	961-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-535-0000	\$161.50	ROLLBACK MANUFACTURED HOME 2019 (DIRECT DEPOSIT)
10/21/19	11/7/19	962-2019	WARREN COUNTY AUDITOR, MATT NOLAN	1000-535-0000	\$965.10	ROLLBACK MANUFACTURED LIKE REAL 2019 (DIRECT DEPOSIT)
					<b>\$42,637.89</b>	
10/24/19	11/5/19	910-2019	J LEICHLER	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					<b>\$10.00</b>	
10/16/19	11/5/19	901-2019	THE HEALTH PLAN	2191-299-0000	\$95.27	LIFE SQUAD SERVICES
10/16/19	11/5/19	902-2019	MIDDLETOWN WORKS UNION RETIREE FUND	2191-299-0000	\$81.40	LIFE SQUAD SERVICES
10/21/19	11/5/19	903-2019	PARAMOUNT ADVANTAGE MEDICAID	2191-299-0000	\$431.67	LIFE SQUAD SERVICES
10/21/19	11/5/19	904-2019	GRANGE INSURANCE	2191-299-0000	\$295.00	LIFE SQUAD SERVICES
10/21/19	11/5/19	905-2019	MIDDLETOWN WORKS UNION RETIREE FUND	2191-299-0000	\$96.17	LIFE SQUAD SERVICES
10/21/19	11/5/19	906-2019	USAA	2191-299-0000	\$94.81	LIFE SQUAD SERVICES
10/22/19	11/5/19	907-2019	COMPANAGEMENT HEALTH SYSTEMS	2191-299-0000	\$620.43	LIFE SQUAD SERVICES
10/22/19	11/5/19	908-2019	MIAMI VALLEY GAMING	2191-299-0000	\$339.18	LIFE SQUAD SERVICES
10/22/19	11/5/19	909-2019	MIDDLETOWN WORKS UNION RETIREE FUND	2191-299-0000	\$85.75	LIFE SQUAD SERVICES
10/25/19	11/5/19	911-2019	TRICARE PAYMENT	2191-299-0000	\$96.47	LIFE SQUAD SERVICES
10/28/19	11/5/19	913-2019	PARAMOUNT ADVANTAGE MEDICAID	2191-299-0000	\$335.51	LIFE SQUAD SERVICES
10/28/19	11/5/19	914-2019	PARAMOUNT ADVANTAGE MEDICAID	2191-299-0000	\$91.75	LIFE SQUAD SERVICES
10/28/19	11/5/19	915-2019	PARAMOUNT ADVANTAGE MEDICAID	2191-299-0000	\$168.49	LIFE SQUAD SERVICES
10/28/19	11/5/19	916-2019	WESTFIELD	2191-299-0000	\$651.47	LIFE SQUAD SERVICES
10/31/19	11/5/19	918-2019	M BRANAN	2191-299-0000	\$484.96	LIFE SQUAD SERVICES
10/15/19	11/5/19	919-2019	ANTHEM BLUE	2191-299-0000	\$334.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/15/19	11/5/19	920-2019	CGS	2191-299-0000	\$1,446.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/16/19	11/5/19	921-2019	ANTHEM BLUE	2191-299-0000	\$83.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/16/19	11/5/19	922-2019	HUMANA	2191-299-0000	\$90.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/16/19	11/5/19	923-2019	UNITED HEALTHCARE	2191-299-0000	\$153.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/19	11/5/19	924-2019	ANTHEM BLUE	2191-299-0000	\$173.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/19	11/5/19	925-2019	AARP	2191-299-0000	\$206.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/17/19	11/5/19	926-2019	UNITED HEALTHCARE	2191-299-0000	\$714.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/19	11/5/19	927-2019	CARESOURCE	2191-299-0000	\$172.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/18/19	11/5/19	928-2019	CGS	2191-299-0000	\$378.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/19	11/5/19	929-2019	AARP	2191-299-0000	\$96.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/19	11/5/19	930-2019	CGS	2191-299-0000	\$375.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/19	11/5/19	931-2019	AETNA	2191-299-0000	\$515.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/22/19	11/5/19	932-2019	CARESOURCE	2191-299-0000	\$178.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/22/19	11/5/19	933-2019	AARP	2191-299-0000	\$445.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/22/19	11/5/19	934-2019	ANTHEM BCBS	2191-299-0000	\$845.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/22/19	11/5/19	935-2019	AETNA	2191-299-0000	\$969.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/22/19	11/5/19	936-2019	CGS	2191-299-0000	\$2,541.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/23/19	11/5/19	937-2019	AETNA	2191-299-0000	\$432.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/24/19	11/5/19	938-2019	AARP	2191-299-0000	\$82.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/24/19	11/5/19	939-2019	CGS	2191-299-0000	\$377.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/24/19	11/5/19	940-2019	ANTHEM BLUE	2191-299-0000	\$547.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/19	11/5/19	941-2019	UNITED HEALTHCARE	2191-299-0000	\$201.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/19	11/5/19	942-2019	CGS	2191-299-0000	\$338.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/19	11/5/19	943-2019	AARP	2191-299-0000	\$81.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/19	11/5/19	944-2019	ANTHEM BLUE	2191-299-0000	\$82.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/19	11/5/19	945-2019	AETNA	2191-299-0000	\$438.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/19	11/5/19	946-2019	ANTHEM BLUE	2191-299-0000	\$956.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/29/19	11/5/19	947-2019	HUMANA	2191-299-0000	\$185.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/29/19	11/5/19	948-2019	CGS	2191-299-0000	\$2,996.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/19	11/7/19	949-2019	ANTHEM BLUE	2191-299-0000	\$346.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/30/19	11/7/19	950-2019	CGS	2191-299-0000	\$766.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/19	11/7/19	951-2019	BUCKEYE COMMUNITY	2191-299-0000	\$14.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/19	11/7/19	952-2019	ANTHEM BLUE	2191-299-0000	\$272.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/31/19	11/7/19	953-2019	UNITED HEALTHCARE	2191-299-0000	\$697.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/29/19	11/5/19	917-2019	MEDICOUNT MANAGEMENT	2191-299-0000	\$500.00	LIFE SQUAD SERVICES SEPT 2019 DEPOSITS
					<b>\$23,005.40</b>	
10/31/19	11/7/19	966-2019	STAROHIO	1000-701-0000	\$30,981.79	OCTOBER 2019 INTEREST
10/31/19	11/7/19	967-2019	PRIMARY	1000-701-0000	\$346.31	OCTOBER 2019 INTEREST
					<b>\$31,328.10</b>	

**Other Business:**

None.

**Visitor Concerns:**

Adam Josefczyk, a new resident on Greentree Road, came to meet the Board and inquire on future development plans near his home.

**Trustee Reports:**

The position of Fire Chief will be vacant as of December 21, 2019 due to the retirement of Chief Flint. The appointment of the position has been offered to Michael Jameson. Mr. Jameson has accepted the appointment to the position of Fire Chief effective December 21, 2019 at 00:00 hours. Mr. Jones made a motion, seconded by Mr. Sams to appoint Michael Jameson to Fire Chief December 21, 2019 at an annual salary of \$82,300.00. All present voiced a "YEA" vote and the motion passed with **Resolution 19-11-06**. (A copy of the resolution will be included in the minutes).

The Board of Trustees of Turtlecreek Township authorize Jim VanDeGrift to sign contracts related to the construction of Station 33 and the GMP to not exceed amount documented in the October 17, 2019 documentation from Miller Diversified. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution described above. All present voiced a "YEA" vote and the motion passed with **Resolution 19-11-07**. (A copy of the resolution will be included in the minutes).

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for November 26, 2019 at 8:00 A.M.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 19-11-01

Date of Resolution: November 11, 2019

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by

the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 11<sup>th</sup> day of November, 2019.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 19-11-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY  
INCREASE FOR DAVID SIEBERT**

**WHEREAS**, David Siebert has completed his one-year probationary period; and

**WHEREAS**, the Road Department Supervisor has determined that David Siebert's pay rate should be increased to \$20.51 per hour; and

**WHEREAS**, David Siebert's \$20.51 per hour pay rate is effective as of October 16, 2019 and will be split 40% Fire/EMS Fund and 60% Road Fund; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay increase to \$20.51 per hour effective October 26, 2019.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 11<sup>th</sup> day of November, 2019.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-11-03  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO ENTER INTO AN AGREEMENT BETWEEN  
TURTLECREEK TOWNSHIP FIRE DEPARTMENT AND WARREN COUNTY  
COMMISSIONERS ON BEHALF OF WARREN COUNTY  
TELECOMMUNICATIONS AND AUTHORIZING ASSISTANT CHIEF  
JAMESON TO SIGN AGREEMENT**

**WHEREAS**, the Turtlecreek Township Board of Trustees shall enter into an agreement with Warren County Commissioners on behalf of Warren County Telecommunications and authorizing Assistant Chief Jameson to sign agreement; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have elected to enter into this agreement with the Warren County Commissioners; and

**WHEREAS**, the Turtlecreek Township Board of Trustees authorize Assistant Chief Jameson to sign said agreement.

**THEREFORE**, by motion of Mr. Sams and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day November, 2019

Signed: \_\_\_\_\_ " YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-11-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING VACATION  
BUYOUT FOR THE 2019 CARRYOVER BALANCES  
THAT EXCEED ALLOWABLE AMOUNTS PER THE  
TURTLECREEK TOWNSHIP PERSONNEL POLICY MANUAL  
EFFECTIVE DATE OF 2/2/19**

**WHEREAS**, Turtlecreek Township has a personnel policy manual in effect; and

**WHEREAS**, Turtlecreek Township Trustees have approved the updates to the personnel policy manual version dated February 2, 2019; and

**WHEREAS**, Turtlecreek Township personnel policy manual's new revision dated February 2, 2019 allows an employee's carry over vacation balance not to exceed forty hours (40); and

**WHEREAS**, Turtlecreek Township employees have balances in excess of the forty (40) hours carry over due to the allowable amount in the previous personnel policy manual; and

**WHEREAS**, to bring the all employees into compliance with the revised personnel policy manual version dated February 2, 2019, the allowable payouts for the year ending 2019 will be in excess of the forty (40) hours for some employees; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they approve the excessive vacation buyouts in excess of forty (40) hours as deemed necessary to put all employees in compliance with the personnel policy manual version dated February 2, 2019.

Mr. Sams moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 11<sup>th</sup> day of November, 2019.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-11-05  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Turtlecreek Township’s renewal for 2020 health insurance benefits is due; and

**WHEREAS**, the township will be renewing the Medical Mutual of Ohio policy for Health Insurance benefits; and

**WHEREAS**, the source of the funds for the renewal premiums will be the General Fund (1000), Road Fund (2031), EMS Fund (2191) and EMS/Fire Fund (2193).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the health insurance benefits with Medical Mutual of Ohio.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 11<sup>th</sup> day of November, 2019

Signed: _____	“YEA”
_____	“YEA”
_____	“YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-11-06  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**APPOINT MICHAEL JAMESON TO POSITION  
OF FIRE CHIEF**

**WHEREAS**, the position of Fire Chief will be vacant as of December 21, 2019 due to the retirement of Chief Flint, and

**WHEREAS**, the appointment to the position has been offered to Michael Jameson; and

**WHEREAS**, Michael Jameson has accepted the appointment to the position of Fire Chief effective December 21, 2019 at 00:00 hours; and

**WHEREAS**, his annual salary will be \$82,300.00; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby appoints Michael Jameson to Fire Chief effective December 21, 2019.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of November, 2019

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 19-11-07  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JIM VANDEGRIFT  
TO SIGN CONTRACTS RELATED TO THE CONSTRUCTION  
OF STATION 33 AND THE GMP TO NOT EXCEED AMOUNT  
DOCUMENTED IN THE OCTOBER 17, 2019 DOCUMENTATION  
FROM MILLER DIVERSIFIED**

**WHEREAS**, the Turtlecreek Township Board of Trustees shall enter into contracts with Miller Diversified regarding the construction of Fire Station 33; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have authorized Jim VanDeGrift to sign necessary contracts related to the construction of the fire station; and

**WHEREAS**, the Turtlecreek Township Board of Trustees have authorized the GMP to not exceed amount specified in the October 17, 2019 documentation from Miller Diversified.

**THEREFORE**, by motion of Mr. Sams and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day November, 2019

Signed: \_\_\_\_\_ " YEA"  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ "YEA"  
\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.